

# Gloucestershire Basket Ball Association Constitution

## 1. Name

The Association shall be called the Gloucestershire Basket Ball Association hereinafter referred to as "The Association"

## 2. Objectives

- a) To promote and encourage the game of basketball.
- b) To approve and promote competitions within the area.
- c) To act as the controlling body in the County of Gloucestershire on behalf of Basketball England.

## 3. Membership

- a) Any league, Association or club, located within the geographical boundaries of Gloucestershire, shall be eligible for affiliation, provided it complies with the rules and regulations of Basketball England, and is subject to the approval of the majority of clubs currently in membership of The Association.
- b) The officers of The Association may, at their discretion, extend the invitation to clubs who reside outside of the Gloucestershire area.
- c) Any person who is a member of an affiliated club shall be eligible for membership of The Association, provided that (s)he complies with the rules and regulations of Basketball England.

## 4. Officers

The Honorary Officers of the Association shall be Chairperson, Secretary, Treasurer Registrar, Webmaster and GBL Administrator.

## 5. Executive Committee

The affairs of The Association shall be managed by the Officers and other members of the Executive Committee.

The Executive Committee shall consist of the Officers and one representative from each recognised League or Association.

In addition, the Executive Committee may co-opt not more than seven other members whose services may be considered to be of value to The Association. At the discretion of the Chair, such members can be elected at the Annual General Meeting. Co-opted members for the following positions are not required to attend all Executive meetings, but may do so if desired or invited Vice Chair, Administration Assistant, Welfare Officer, Disciplinary Officer League Fixture Secretary and Referee Fixture Secretary.

Any member co-opted by the Executive Committee, will be allowed a vote at the Annual General Meeting.

The Committee shall have the power to fill vacancies in its membership.

The Executive Committee shall have the power to appoint committees from its own members or other persons as it sees fit. The GBBA will seek to form a sub committee specifically for Youth Development comprising of a Youth Development Lead and a League Participation Lead. The aim of this sub-committee is to engage with school basketball leads and youth groups to promote Basketball within the area and to feed back to the Executive Committee.

The quorum necessary for the transaction of the business of the Executive Committee shall be three.

## 6. Finance

The financial year of The Association shall end on 31st May, and a statement of accounts, up to and including this date shall be presented at the Annual General Meeting and at other times at the request of the Executive Committee.

The funds of the Association shall be deposited in a recognised bank.

In the event of The Association disbanding, all funds and assets shall become the property of Basketball England.

## 7. Annual General Meeting

The Annual General Meeting shall be held during the month of June.

- a) The annual report of the Executive Committee and a statement of accounts shall be presented.
- b) Proposals for admittance at the AGM should be received by the League Secretary, in writing by the date of the pre-AGM executive meeting.
- c) At least twenty-one (21) days' notice, specifying the place, date and hour, together with the Agenda, and received proposals, shall be given to all affiliated Clubs, Leagues and Associations, who shall inform their members.
- d) Notice of the AGM and associated papers will be published on the GBBA official Webpage.
- e) Each affiliated League, Association and Team and each Honorary Officer shall be entitled to one vote at the Annual General Meeting.
- f) All matters shall be decided by ballot or by show of hands (at the discretion of the Chairman) of those members present and eligible to vote.
- g) A majority in excess of opposition of one-third of the votes cast shall be necessary to carry any resolution in respect of the Constitution of the Association.
- h) Where a matter requires further consideration in terms of practicality or further consultation by the incoming Executive Committee, the matter will be discussed at the pre-season Executive Committee Meeting following which affiliated Clubs, Leagues and Associations will be consulted on the outcome before implementation.

Other resolutions shall be decided by simple majority and in the event of a tie, the Chairman shall have a second or casting vote.

No person may vote in more than one capacity.

## 8. Extraordinary General Meeting

An Extraordinary General Meeting of the Association shall be convened on the resolution of the Executive Committee or within one month on receipt by the Secretary of a resolution signed by the secretaries of at least five affiliated clubs.

At least fourteen days notice of the place, date, hour and business of the meeting shall be given to Club, League and Association Secretaries who shall inform their members.

Procedure shall be as the Annual General Meeting

## 9. Constitution

No amendment to this constitution shall be affected unless at an Annual or Extraordinary General Meeting.

Any proposed amendments to the Constitution shall be submitted to the Secretary by 1st May or, in the case of an Extraordinary General Meeting, with the resolution requesting the meeting.

In the event of a question or matter arising which is not provided for in the constitution, such matters shall be dealt with by the Executive Committee.

## 10. Discipline

The Association shall be responsible for the conduct of players and officials and it may delegate this responsibility to member Leagues and Associations as it sees fit.

## 11. General

Notwithstanding anything contained above, the jurisdiction of The Association shall be as laid down by Basketball England. The decision of the Executive Board of Basketball England shall always be binding and may set aside this constitution.

In the event of a resolution being passed at a General Meeting of Basketball England to disband or amend the boundaries of this Area Association the decision shall have immediate effect.

## 16. Annual General Meeting of the Gloucestershire Basketball Association incorporating the Gloucestershire Basketball League

- a) Only current member teams, members of the Executive Committee, and guests invited by the Chair, are permitted to attend the Annual General Meeting.
- b) Each team shall be allowed one vote, provided that it is not under suspension nor owes money to the League at the time of the meeting.
- c) Members of the Executive Committee shall be allowed one vote each.
- d) No individual shall represent more than one team or vote in more than one capacity.
- e) Failure to send a team representative to the Annual General Meeting shall incur a penalty of £35.00.
- f) Note: There is also a compulsory requirement to send at least 3 (three) team representatives to the pre-season meeting.
- g) Failure to send representatives to the pre-season meeting, who should be a secretary or replacement, referee and table official, will incur a penalty of £25.00
- h) The AGM will be administered by the Chair. Should the Chair, for any reason, be unable to attend the A.G.M., the Vice Chair will administer the meeting.
- i) GBBA Executive Committee: The Honorary Officers will be and have the right to make decisions not covered by the GBBA constitution or required for ratification at the AGM. The postholders will be invited to attend all GBBA committee meetings and at their discretion attend any meetings convened by sub-committees. Each postholder will be entitled to an Honorarium.
  - Chair
  - Secretary
  - Treasurer
  - Registrar
  - Webmaster
  - GBL Administrator (can be shared role)

J) The Webpage will list Posts and Postholders as ratified at the AGM. Where roles are identified as necessary, but unfilled, an Honorary Officer will undertake the task.